

Other Payer Code Information

To: Interested Parties of Pharmacy Technician Registration
Re: Registration for 'Other Payer Codes'
Date: August 13, 2009

The Florida Department of Health, Division of Medical Quality Assurance (MQA), is pleased to offer employers of Pharmacy Technician Registration applicants an option to pay for their employees' registration fees.

Beginning in October 2009, Pharmacy Technicians may complete and submit an application for registration online. Instead of the employee providing their own credit card for payment, they will have the option to enter the 'Other Payer Code' to complete the application process. The application will be uploaded for processing and will stay in pending status until the other payer makes payment.

Interested employers will need to register with the Florida Board of Pharmacy by providing, in letter format, their Business Name, Mailing Address, Phone Number and Federal ID Number. In addition, we will need a Contact person and email address. Please indicate if you require more than one payment code, or a code expiration date and sign the letter indicating that all of the provided information is true and correct. Please mail this letter to:

Florida Board of Pharmacy
4052 Bald Cypress Way, Bin # C-04
Tallahassee, Florida 32399-3254

Once the employer is registered, the Florida Board of Pharmacy will mail a notification letter including the payment code and instructions on how to submit payment for employees who applied for a Pharmacy Technician Registration. The employer will need to provide their "Other Payer Code" to employees prior to them applying.

Employers who elect to use the Other Payer Code will be required to log-on to MQA's secure on-line services website to approve and submit payment. The employer will be able to deselect applicants who are not eligible to use their 'Other Payer Code'. Then the employer will be prompt to a Credit Card payment screen where they can pay by using Visa, MasterCard, Discover, or American Express.

Employers wishing to pay by check will need to send a cashiers check or money order along with a list of applicants and their file number. Applicants are issued a file number as a part of their registration confirmation e-mail. The applicant's file number is required when submitting payments by this method:

Department of Health
Post Office Box 6330
Tallahassee, FL 32314

Please contact the Florida Board of Pharmacy at (850) 245-4292 or by email MQA_Pharmacy@doh.state.fl.us if you have any questions.